

Report To: Corporate Governance Committee
Date of Meeting: 28 September 2016
Lead Member / Officer: Ivan Butler – Head of Internal Audit
Report Author: Ivan Butler – Head of Internal Audit
Title: Ysgol Mair Internal Audit Update

1. What is the report about?

This report provides the Committee with an update on the Internal Audit report action plan for Ysgol Mair.

2. What is the reason for making this report?

An Internal Audit report in August 2015 included an action plan for several improvement areas at Ysgol Mair. It particularly highlighted a financial deficit at the School and that it needed to develop a robust recovery plan. The Corporate Governance Committee has previously discussed the Internal Audit report at two meetings and requested a further progress report at this meeting.

3. What are the Recommendations?

The Committee considers the progress made and decides whether it requires any further progress reports.

4. Report details

Appendix 1 provides the latest progress report on the action plan, which shows that it is virtually complete. In particular, the financial position of the School has changed since the last report to this Committee.

At the time of the Internal Audit report, the School was predicting a deficit for 2015/16 of £40k, rising to over £300k by 2017/18 if it took no action. A recovery plan has been implemented that actually led to a small surplus in 2015/16 and projected surpluses each year to 2018/19 based on current budget allocations. This has been achieved mainly through staffing changes.

The only area outstanding in the action plan is the completion of financial procedure documents to assist in staff training and continuity. Work had started on these but, due to staff sickness absence, they have yet to be completed.

5. How does the decision contribute to the Corporate Priorities?

Not applicable - there is no decision required with this report.

6. What will it cost and how will it affect other services?

Not applicable - there is no decision required with this report.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report

Not applicable - there is no decision required with this report.

8. What consultations have been carried out with Scrutiny and others?

Not applicable - there is no decision required with this report.

9. Chief Finance Officer Statement

Not applicable - there is no decision required with this report.

10. What risks are there and is there anything we can do to reduce them?

Not applicable - there is no decision required with this report.

11. Power to make the Decision

Not applicable - there is no decision required with this report.